

## **Citizens' Assembly of Scotland: Scotland's Climate Assembly Stewarding Group Meeting Minutes Tenth Meeting – 16 December 2020**

### **Attendees**

Andrew McCornick	National Farmers Union, Scotland
Anna Santucci	Secretariat
Doreen Grove	Scottish Government, Open Government
Gina Belk	Secretariat
Isabelle Rayner	Secretariat
Jamie Gregory	Secretariat
Dr Jane Suiter	Dublin City University
Jenny Marr	Scottish Liberal Democrats
Jessamyn Briers	Secretariat
John Dickie	Child Poverty Action Group
Julie Steel	Secretariat
Kaela Scott	Involve
Kelly McBride	The Democratic Society
Kirsten Leggatt	2050 Climate Group
Laura Moodie	Scottish Green Party
Mike Robinson	Scottish Royal Geographical Society
Nadine Andrews	Secretariat, Research team
Nick Bland	Research Team
Dr Oliver Escobar	University of Edinburgh
Professor Paul De Leeuw	Robert Gordon University
Ruth Harvey	Iona Community
Ruth Mattock	Secretariat
Susie Townend	Secretariat
Tim Hughes	Involve

### **Apologies**

Andrew McRae	Federation of Small Businesses, Scotland
Claudia Beamish MSP	Scottish Labour Party

### **1. Welcome and introductions**

Susie welcomed everyone to the meeting and introduced Nadine Andrews who has recently joined the research team as project manager.

### **2. Research outputs from weekend 1**

Nadine and Nick gave an overview of survey and observation findings from weekend 1, which have been recorded in the publicly available data briefing. The Stewarding Group agreed that it was important for the impact of the assembly to be researched. The research team reinforced that the research had 2 dimensions; the internal, focussed on improving the process, and the external, focussed on the impact of the assembly.

The research team will focus on the internal aspects until March and external later.

### **3. Transparency and engagement**

The secretariat emphasised the importance of transparency and the Stewarding Group made helpful suggestions about how best to increase engagement and awareness, to ensure the Assembly is impactful.

### **4. Accessibility**

The Secretariat are working to improve the accessibility of video evidence presented to members and asked the Stewarding Group their thoughts about providing videos and transcripts in advance, if edited in time. This would enable members who are having technical issues, or who have trouble hearing and reading the subtitles a greater chance of hearing the evidence ahead of break-out group discussions.

There were no objections from the Stewarding Group.

### **5. Assembly design**

The design team were concerned about the amount of evidence given to members and the pressure this put on deliberation time. Kaela gave a brief overview of the plan for weekend 3, highlighting that they are trying to find a balance between evidence and discussion.

The Stewarding Group also mentioned it would be useful for members to know what policies are already in play, and ones in the pipeline to avoid duplication, and save time.

There was discussion about how best to support members to develop their recommendations.

### **6. Monday night Convener drop-in session**

There was a discussion about how best to use the Conveners' informal time with assembly members.

### **7. Weekend 3 and 4**

The secretariat introduced the structure of weekend 3 and 4, created by Forum for the Future. The assembly will be dividing into 3 streams: diet & lifestyle, work & travel, home & communities. Each of these areas is further divided into 2 key questions about how Scotland can tackle climate change within each sector. Susie shared speakers the Secretariat had already contacted/will contact and asked the Stewarding Group for their thoughts and help with any gaps. The slides were also circulated after the meeting for further comments.

Based on comments from the Stewarding Group, the Secretariat would ensure more evidence was presented on rebalancing travel mode and on sea travel.

### **8. Climate Change Plan & CCC update**

The Secretariat will continue to work on how best to report the updated Climate Change Plan and CCC recommendations to the members.

## **9. AOB**

Susie mentioned that the time and date of the Stewarding Group meetings will change going forward. The Secretariat will send an email shortly, suggesting new timings suitable for the group.

Susie closed the meeting wishing everyone a lovely Christmas and thanked the Stewarding Group for the support they have provided the Secretariat. The Stewarding Group echoed Susie's comments and congratulated the Secretariat and Design team for the Assembly so far.